



Governor's Hispanic Fellows Program

June 06, 2016 - July 29, 2016

2016 Student Application

The Governor's Hispanic Fellows Program is an 8-week summer program geared toward leadership and professional development which has offered quality internship experiences to Hispanic college students since 1988. Our students work in a government, corporate or non-profit setting and participate in leadership training seminars conducted by a team comprised of the Center's staff, government officials, business professionals and current and or former elected officials who are each experts in their respective fields. A sampling of areas discussed include: Roberts Rules of Order, understanding local government, public policy development, community development and the political process.

Program Requirements

Applicants must meet the following requirements to be considered for admission into the Governor's Hispanic Fellows Program:

- U.S. Citizen or Legal Permanent Resident
- Resident of New Jersey
- Be of Hispanic descent
- Registered at a college or university with a minimum **Grade Point Average of 3.0**.
- Applicants must be willing to submit to a background check
- Priority will be given to applicants under the age of 28

Applicants will be selected upon satisfactorily completing our rigorous selection and placement process. Candidate review will be based on, but not limited to the following components:

- I. Overall grade point average and class standing.
- II. Interview quality
- III. Student's desire to make real impacts in people's lives while inspiring others to achieve greater self-determination

Students whose Grade Point Average does not meet the qualifications for the program are afforded the opportunity to submit a ***Waiver Request Letter** containing three (3) to five (5) paragraphs explaining the following:

- Why is your GPA less than 3.0?
- How do you plan to improve your grades next semester?
- Why you believe you should be permitted entry into our program, even though you have not met the GPA requirement?

***This is in addition to the required admission essay.**

Applicants will be notified of the final decision once the Candidate Review Committee has reviewed your case.

All applicants are required to submit the following with this application:

- Copy of a clear Photo I.D.
- Copy of Official College/University Transcript
- One Letter of Recommendation
- Resume listing employment, community service experience, honors, computer skills, and extracurricular activities.
- Each applicant must respond to one of the following essays. Essay must be typed font 12, three pages, double-spaced and make use of MLA guidelines.



STATE OF NEW JERSEY
DEPARTMENT OF STATE



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Essay # 1

Do you consider yourself to be a leader? Why or why not? What makes a good leader? How can these leadership skills translate into your future career goals? What challenges do you believe leaders face, and how would you overcome these challenges?

Essay #2

Describe the solutions you would propose to improve or resolve a current issue, such as health care, the economy, discrimination, or a current topic of your choice. What opposition (if any) do you feel you would face when trying to implement these solutions? How would you overcome them?

Application submission guidelines:

- Faxed applications are not acceptable.
- It is the applicant's responsibility to notify the CHPRD of any address or phone number changes during the interview, selection and notification processes.
- Applicants taking academic courses during normal business days from June 06, 2016 through July 29, 2016 **will not** be considered.
- Applicants planning vacation or leave time between June 06, 2016 through July 29, 2016 **will not** be considered.
- Candidates seeking credit for his/her participation must make arrangement with the College/University's cooperative education or internship department.

Applications must be complete, delivered by March 04, 2016 and must be mailed or emailed to the following address:

Center for Hispanic Policy, Research and Development
New Jersey Department of State
225 West State Street, Post Office Box 456
Trenton, New Jersey 08625-0800

chprd@sos.nj.gov

Any questions, please contact the CHPRD at (609) 943-4991



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Student Information

Name:

School Address:

City:

State:

Zip:

E-mail Address:

Permanent Mailing

Address:

City:

State:

Zip:

Work
Number:

Home
Number:

Cellular
Number:

Other Contact Number:

Emergency Contact

Name and Relationship:

Address:

City:

State:

Zip:

Work
Number:

Home
Number:

Cellular
Number:



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Education Information: [This section must be completed]

College/University:

Major/Minor:

GPA:

Current Class

Standing, Please

check one:

☐ Freshmen

☐ Sophomore

☐ Junior

☐ Senior

☐ Graduate

Please respond to the following questions:

Do you have a car or access to one, if required by the placement site?

☐ Yes

☐ No

How did you learn about the program?

☐ Community Based Organization

☐ Alumni

☐ Family/Friend

☐ College Fair

☐ Website

☐ College/University

☐ Other:

Please add any additional information which will help the CHPRD in identifying the best employment site where you may best be qualified or interested in.



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Please identify Hispanic ancestry. Check more than one if applicable (optional): Please note this is solely for demographical purposes.

- | | | | | |
|--------------------------------------|-------------------------------------|------------------------------------|---------------------------------------|--------------------------------|
| <input type="checkbox"/> Argentinean | <input type="checkbox"/> Bolivian | <input type="checkbox"/> Chilean | <input type="checkbox"/> Colombian | |
| <input type="checkbox"/> Costa Rican | <input type="checkbox"/> Cuban | <input type="checkbox"/> Dominican | <input type="checkbox"/> Ecuadorian | |
| <input type="checkbox"/> Guatemalan | <input type="checkbox"/> Honduran | <input type="checkbox"/> Mexican | <input type="checkbox"/> Nicaraguan | |
| <input type="checkbox"/> Panamanian | <input type="checkbox"/> Paraguayan | <input type="checkbox"/> Peruvian | <input type="checkbox"/> Puerto Rican | |
| <input type="checkbox"/> Salvadorian | <input type="checkbox"/> Spanish | <input type="checkbox"/> Uruguayan | <input type="checkbox"/> Venezuelan | <input type="checkbox"/> Other |

Is applicant fluent in Spanish? ☐ Yes ☐ No If Yes, ☐ Speak ☐ Read ☐ Write

List honors and/or awards received during high school/college:

Describe extracurricular activities participated in during high school/college; if applicant is reapplying list current extracurricular activities (attach an extra sheet if necessary):



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I have read all of the information pertaining to the intern/fellowship program and, if accepted by the CHPRD, I agree to honor my commitment and meet the following criteria:

The 2016 **Governor's Hispanic Fellows Program** will begin on **June 06, 2016** and end on **July 29, 2016**.

- Throughout the eight weeks interns will report to their job placement site Mondays, Tuesday, Thursdays, and Fridays.
- On Wednesdays interns are required to attend the *Leadership Seminar* of the Fellows Program in Trenton. Attendance is mandatory.
- Students must work 28 hours weekly at their intern placement site and attend weekly training sessions that are 7 hours in duration each. Vacation time is not allowed during the eight weeks. Students seeking credit for their internship must abide by their College/University's work hours requirement.
- All interns selected must complete all institute assignments and projects which include completion of a policy paper.

The information given above is complete and accurate to the best of my knowledge. I am aware that any misrepresentation will result in the disqualification of my application. I also agree that if selected, the CHPRD and the NJ Department of State can use my statements and likeness in its promotional literature.

Signature

Date